

The Director of Central Intelligence

Washington, D.C. 20505

Intelligence Community Staff

ICS-81-0743
9 November 1981

MEMORANDUM FOR DCID 1/2 COMMITTEE MEMBERS

Subject: Streamlining Operating Procedures

1. A major part of the general review of objectives, methods, and procedures we are now conducting needs to focus on the way the Committee conducts its business. Our purpose will be to determine whether there are steps to be taken which would make the priorities assignment/amendment process more expeditious and efficient, thereby making it more dynamic and operationally relevant.

2. In this regard, I have noted that each priority change proposal processed by the Committee appears to be submitted for formal consideration by NFIC members twice prior to adoption. First, you as the designated representatives of your NFIC principals vote on it. Second, the NFIC Secretariat circulates Committee findings to Council principals for another vote.

3. I believe we can save significant time and resources by telescoping this procedure, particularly since disagreements not resolved or successfully adjudicated before a matter leaves Committee are rare. Therefore, I propose the following revised procedure:

- a. proposed priority change actions are brought to the Committee's attention as at present;
- b. Committee votes on proposed actions, each member representing his/her agency and principal;
- c. Chairman advises DDCI of Committee findings and recommendation(s);
- d. DDCI acts on Committee advisory to, for example, approve Committee action; send matter back to Committee for rework; or, if he desires, refer matter to NFIC for specific consideration by principals;
- e. all concerned notified of completed actions.

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